

May 25, 2020

Dear École Saint Sacrement School/ Blessed Sacrament School Community,

As was announced by the Ministry of Education, schools will be reopening for optional in-class instruction as of Monday, June 1.

[K-12 students to have optional in-class instruction on June 1](#). All supporting documentation can be found on our school website. Attending school will be voluntary for students in Kindergarten to Grade 5 (**up** to 50% of the time) and Grade 6 and 7 students (**up** to 20% of the time). It is understandable that families may choose to not send their children to school in June. Remote delivery of education will continue during the month of June. All students, whether they return to school or remain at home, will receive lessons and support from their teacher/EA. Assessment of student learning will also be based on work handed in from remote learning or in class. In order to make a decision that is best for your family, these are the specifics that you should consider:

A. For Students who do not return to school and remain at Home:

Continue with remote learning opportunities using the same platforms since we started remote learning. Lessons sent by the teacher; support and feedback by the teacher/EA; and Zoom meetings schedules may be adjusted by the class teacher/EA to accommodate in school lessons. Technology devices loaned out by the school to remain with the students until June 23.

B. School Safety Plan for Students/ Staff returning to school:

ÉSS will follow the requirements as outlined by the B.C. Public Health Officer, WorkSafe BC, and the Ministry of Education. This Safety plan will be finalized by May 25th once approved by the Ministry of Education and posted on our school website and on the front doors of the school. Safety is our priority. We can only offer what we can staff.

The following items will be part of the ÉSS Safety Plan School Restart for June 1st.

1. The school will be cleaned each evening. All “high touch” areas such as doorknobs, handles, toilets, etc. will be cleaned twice throughout the day. These will be cleaned by our maintenance and janitorial staff.
2. Students/staff will not be permitted to enter the building if they **display any flu-like or respiratory symptoms, including fever, coughing, sneezing, runny nose, runny eyes, pink eye(s), etc.. This will be assessed at the start of each day by designated staff.** There will be daily screening of all individuals entering ÉSS. Prior to entering the school or while at school, if any of the above symptoms are present or detected, the individual will be quarantined and sent home. Upon arrival you will be asked about the health status of your child. Your child will also be asked similar questions. Please note that if your child/ren displays any Covid-19 symptoms and/or is deemed to be ill by Blessed Sacrament School staff, your child/ren will be refused entry and required to return home. Please inform your classroom teacher, prior to entering school, if your child suffers from spring/ summer allergies.
3. If a student/staff member becomes ill or develops any symptoms (as described above) during the day, they will be immediately quarantined in a designated room and sent home. They will require a Doctor’s note to return to school (specific policy to follow).
4. Students/staff will be trained/reminded to cough into their sleeve, not to share any items (food, pencils, sports equipment, etc.), avoid greetings (high fives, hugs, etc.) and to not touch their face.

5. Sanitizing stations will be available for students/staff in classrooms, school entries, and throughout the school. All classrooms and washrooms have sinks and soap, paper towels available for frequent hand washing throughout the day. Including, before and after eating and going outside.
6. Line up distances will be marked on the ground adhering to social distancing rules as we ask parents to remain with their child and aid with this process. Parents are required to supervise their children until they enter the school at their designated door. There will be markings to that measuring two meters to ensure an appropriate social distancing between families. A staff member will be at the door 5 minutes prior to the start time. Health screening will take place upon school entry of all students by designated staff members wearing PPEs. Parents are asked to remain with the youngest of the siblings for entry screening. Classes will use the same doors/ hallway to exit for recess, lunch, and pick up after school. A staff member will dismiss the students at the appropriate door. Parents are asked to drop off and pick up their child within 5 minutes before and after school and take him/her to/ from their designated lineup area, to ensure social distancing of 2 meters. Please note: There will not be supervision before school in the morning and after school, due to limited staffing. Families are asked to leave school property immediately after dismissal and avoid social gatherings on school property.
7. Parking will be limited to along the church and along the gym wall. Thanks to staggered arrival and dismissal, we strongly suggest you find parking in the neighbourhood if possible. The school is investigating alternate parking locations near the school and will advise parents if any additional parking is identified.
8. Students and staff will bring and take home their utensils and containers each day. Utensils will not be provided for student use from the staff room. Students and staff must bring their own filled water bottles for the duration of their time at school as the drinking water fountains will be out of bounce.
9. Entry to the school will be limited to students and staff. Parents will be required to contact the school via phone or email.
10. The office areas, staff workroom and staff washroom area will be limited to one person at a time. Cleaned twice daily. Please contact Mme Mykyte or Mme Boivin by phone or email if you require assistance from the office.
11. The Kindergarten to Grade 7 classrooms will have a maximum occupancy level of 10 students, one Teacher, and one Educational Assistant.
12. Washrooms will have a maximum occupancy level of three persons at a time.
13. There will be no large indoor or outdoor gatherings on school property at any time.
14. The library is closed to students for June. If you still have ÉSS library books at home, please return them to the library bin at the front of the office in front of the courtyard door entry by June 5th.
15. All classroom libraries and play centres in the classrooms will be closed. All toys or manipulatives will have to be washed after each use. We recommend grade K-3 each bring one toy from home that only they will play with and it must fit in their backpack. Please follow teacher instructions.

16. Social distancing of 2 metres will be maintained inside and outside at all times by all persons ages 10+. The classrooms, washrooms, and hallways are set up to reinforce and support 2 metres apart social distancing.

17. The playing court will be open during class time only (not before or after school) for small groups of students under the supervision of a staff member. The playground structures (swings, climbing apparatuses, and basketball hoops) will remain closed. The Front entrance will be closed for the month of June. The big toy/ playground/ sandbox will remain closed.

18. The wearing of PPEs (masks, gloves, shields) are optional for all members of our school. ÉSS will not be providing PPE for students.

19. SAFE OPERATING PROCEDURES have been emailed to all staff as well as CISVA Staffing Consideration forms.

20. Consultation, Review, and inspection of all ÉSS Safety Plan with CISVA, PEC, STAFF, and Janitorial Team complete prior to opening school on June 1, 2020 by principal along with the ÉSS Restart committee.

C. Continuity of learning for Students who Return to school on site

Lessons to be completed at school or at home; support and feedback by the teacher/EA. Technology devices loaned out by the school to remain with the student until June 23.

Students will wear their ÉSS uniforms to school. Students may wear either the summer or winter uniform or PE uniform in June. This is due to the fact that families may not have purchased “parts” that fit, due to the school closure. Kids will remain in the same pair of shoes in June, as the cloakrooms will be closed. ***We will go back to the usual uniform protocols in September.***

Students will need to bring: basic supplies (pencils, pens, scissors, pencil crayons, ruler, calculator, etc.), snack and possibly lunch (including utensils) with them each day. They will also need to take them home each day. Classroom teachers will let their students and families know what other items will be required. Students will be assigned the same chair and desk for June to do their work. All work activities will be individual. There will be opportunities for outside activities and to visit Jesus at church.

D. On-site weekly Schedule

We can safely accommodate up to 10 students in a class at any one time.

1. Kindergarten to Grade 5 will attend school 4 times a week from Monday-Thursday

Grades K, 1, & 4 8:45 am - 11:00 am Cohort A 12:45 - 3:00 pm Cohort B

Grades 2, 3, & 5 9:00 am - 11:15 am Cohort A 1:00 - 3:15 pm Cohort B

Grades K and 2 Drop off and Pick up at Kindie Door

Grades 1 and 3 Drop off and Pick up at courtyard Door

Grades 4 and 5 Drop off and Pick up at grade 7 Door

Please make sure to line up with your child 2 meters apart for the screening at drop off.

2. Grades 6 and 7 (Fridays, more information to come from Mme Buan and Mme Johnson)

Grade 6 Drop off and Pick up at courtyard Door

Grades 7 Drop off and Pick up at grade 7 Door

Please remind your student to line up 2 meters apart prior to entering school.

3. Tier 2 Essential Services Worker's children care provided from 9-3 pm daily 5 days a week. These students are required to bring their own snacks and lunch daily, as well as a large water bottle. Pack in/ Pack out for all snacks and lunches please to reduce waste.

4. Virtual Mass will continue every Friday morning at 9 am. All are welcome.

E. Learning support and Specialists

1. At school, students will be divided into groups to be supervised by their classroom teacher or a specialist teacher.
2. The Educational Assistants who have been assigned to a class during the remote learning phase will remain with their assigned class/ student during the month of June (depending on ESW Care needs).

F. Specialist Teachers

We will not offer PE, Music, Library specified blocks live at school during the month of June. They will continue on-line at this time. These teachers will continue to post lessons in each class portal. Classroom teachers will decide if the students attending school are to complete them during in-class time or on the days that they are not in school.

G. Learning Resource Department

Mme Rodrigues will continue to support her students either remotely or at school. Students who receive the support of an EA will continue with the EA assigned to them since the beginning of April. Students will continue to work on goals as outlined in their IEP. Other services, such as SLP and OTs will continue online. Students who are requiring additional supports: During the time of COVID-19 our staff has continued to reach out to families and students to see how they are doing. Individual planning and supports for these students will continue until the end of the school year.

H. AFTER SCHOOL CARE REMAINS CLOSED FOR THE MONTH OF JUNE.

In SUMMARY:

It is important to note the following while considering optional in-class instruction:

- It will not look the same as it did prior to spring break. Teachers/staff, classrooms, movement within the school and even classmates will need time to adjust to a different school flow for June. We have spent a lot of time and effort putting in place the guidelines from the Ministry of Health and the routines in our schools will reflect these guidelines. Everyone is expected to follow this safety plan with no exception for the health and safety of our ESS community. As we move forward staff, students, parents and community will have to learn the new routines and expectations so that everyone can remain safe.
- If you are experiencing any signs of illness you must stay home. All staff and students must assess themselves or be assessed by their parents daily for symptoms of common cold, influenza or COVID-19. If concerned they should contact 8-1-1 or the local public health office to seek further input. If students or staff become sick at school they will be sent home.
- School-based control measures will be followed:
 1. Stay Home When Sick – All children and staff with a common cold, influenza, COVID-19, or other respiratory diseases must stay home and self-isolate.
 2. Hand Hygiene – Everyone should wash their hands more often! Thorough handwashing with plain soap and water for at least 20 seconds is the most effective way to reduce the spread of the illness.
 3. Respiratory and Personal Hygiene – Cover your coughs. Do not touch your face. No sharing of food, drinks, or personal items.
 4. Physical Distancing and Minimizing Physical Contact – Spread children out to different areas. Take them outside more often. Stagger lunchtimes for ESW children: individual activities.

5. Cleaning and Disinfecting – Clean and disinfect frequently touched surfaces at least twice a day. General cleaning of the centre should occur at least once a day. Use common cleaning and disinfectant products. As mentioned in the Ministry announced on May 15th, we truly hope we can return to classes full time in September. However, we do know that COVID-19 will still be with us so the work we do today will help us with how we return in September and possibly make learning adjustments throughout the fall.

Screening/Health Check:

Step 1: At drop off, ask the child/parent if they have had: new cough, sore throat, trouble breathing, or fever. Ensure they completed the Parent Declaration and Confirmation of Daily assessment of symptoms.

Step 2: If they say yes to any of the above, refuse service,. If no, continue to Step 3.

Step 3: Take the child’s temperature using a contactless thermometer (see attached). Temperature can be affected for many reasons such as running around, too warm of clothing, excitement, if they recently woke up, etc.

3.1) If the thermometer reads a “fever” (over 37.7C) ask the child and parent to step aside for 5-10 minutes to see if the temperature normalizes. ***A cool off period is imperative to getting an accurate reading and not refusing service due to a false “positive”.***

3.2) After 10 minutes if the thermometer continues to read a fever, then the child will be required to go home or be quarantined in a designated room.

Masks and Respirators

If staff choose to wear PPE such as masks and gloves, it is important that we understand that these are single-use. Once you have taken them off, they must be disposed of. Masks will not work with facial hair, and therefore you must be clean-shaven for an appropriate mask fit.

Washing Hands and Donning and Doffing of Gloves



Thanks to all of you, families, parents, and students for your hard work and cooperation. Thanks also to our staff, who have worked many long hours in making continuous adjustments to the way we serve our students and their families. Please continue to pray for the health and safety of all and for an end to this pandemic, together in faith and love of our ÉSS community.

Prayerfully submitted in the Spirit of Catholic French Immersion Education,

Mme Reine Sader Mykyte

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"Je peux tout faire par Jésus Christ."