

BLESSED SACRAMENT PARENT EDUCATION COMMITTEE

MINUTES OF MEETING held on Thursday JANUARY 28, 2021 at 6:00pm

Present:

1. Sean Greenhalgh ("SG")
2. Alaine Maxwell ("AM")
3. Gabriela Oteiza ("GO")
4. Brian Duong ("BD")
5. Alex Kurnicki ("AK")
6. Helene Leone ("HL")
7. Ami Sanyal ("AS")
8. Fr. Miguel Segura ("MS")
9. Reine Mykyte ("RM")
10. Kathy Johnson ("KJ")

Guests: Adam Jones ("AJ")

A. Opening Prayer (MS)

B. Adoption of the Agenda

1. AM motion to adopt, AS seconded

C. Approval of Minutes of the September and October 2020 meetings

1. AM motion to adopt, AS seconded

D. Updates

1. Pastor (MS)

- a. Adjustments being made for Ash Wednesday, First Communion;
- b. To discuss stations of the cross with RM

2. Principal's Report (RM)

- a. CISVA Report overall went very well;
- b. The PEC commends the school for its hard work and fantastic evaluation.

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- c. AS inquired about the lockdown drill.
- 3. Chair (SG)
 - a. Parent meeting on December 15 was well recieved.
- 4. Finance (GO)
 - a. YTD December financials shared with the PEC – some expense are tracking higher, but may be a product of upfront costs at the start of the year.
 - b. Currently expect to be within the current deficit projection.
 - c. GO clarified how tuition aid is reported.
 - d. RM confirmed that deep cleaning expenses are still being incurred and will continue.
- 5. Building and Infrastructure (HL)
 - a. Tree work will proceed in February;
 - b. Roof work complete;
 - c. Working towards installing LED lights in the gymnasium
- 6. Community Relations (AM)
 - a. Issues accessing the alumni page.
- 7. School Rep (KJ)
 - a. The Quebec trip has been cancelled.
 - b. Literacy week is coming to a close, and Carnaval is approaching.
- 8. Seismic Committee (AJ)
 - a. In the process of confirming additional proposals, which will be reviewed in February.
 - b. AK volunteered to help evaluate them.
 - c. All potential candidates have done seismic work for other schools.
 - d. The PEC will decide on which RFP to adopt on the recommendation of a subset of the PEC.

AK Left the meeting

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E. Items for Discussion

1. Kindergarten Bubble Class
 - a. RM to consider and report back on the possibility of carrying two kindergarten classes
 - b. PEC directed that there should be a minimum of 50 interested families before this option should be seriously considered.

2. Policy Update/ Change – Policy 408 (Anti-Bullying Policy)
 - a. **Motion:** to adopt Policy 408 as presented - AM motion to adopt, HL seconded.

3. IT provider
 - a. No decision needs to be made at this time.

Meeting adjourned at approximately 7:45 pm.