

BLESSED SACRAMENT PARENT EDUCATION COMMITTEE

MINUTES OF MEETING held on Thursday FEBRUARY 25, 2021 at 6:00pm

Present:

1. Sean Greenhalgh ("SG")
 2. Alaine Maxwell ("AM")
 3. Gabriela Oteiza ("GO")
 4. Brian Duong ("BD")
 5. Alex Kurnicki ("AK")
 6. Helene Leone ("HL")
 7. Ami Sanyal ("AS")
 8. Fr. Miguel Segura ("MS")
 9. Reine Mykyte ("RM")
 10. Kathy Johnson ("KJ")
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A. Opening Prayer (MS)

B. Adoption of the Agenda

1. Additional agenda item added: nominations and reelection of PEC members
2. AK moved, AM seconded

C. Approval of Minutes of the January 28, 2020 meeting

1. AS moved, AK seconded

D. Updates

1. Pastor (MS)
 - a. Discussed letter of the Archbishop on the sacraments;
 - b. Confirmations starting May 6, in small numbers;
 - c. Archbishop will attend, with a date to be arranged.
 - d. First communions to start June 6.
2. Principal's Report (RM)

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- a. Decision on bubble class to wait until next year - parish finance council has additional questions that will need to be answered;
- b. Active waitlist is in place;
- c. Quebec trip is cancelled, RM recommending that the school not schedule one for next year at this time;
- d. Tree work has been completed; and
- e. RM will share letter with AK and HL regarding water tank.

3. Chair (SG)

- a. SG has filled out application for free goggle advertising, pending Parish approval.

4. Finance (GO)

- a. January financials show that the school is tracking with where it would expect to be half way through the year.
- b. RM will look into special education labour costs, and the extent to which there is a variance over budget.

5. Building and Infrastructure (HL)

- a. Have had productive discussions with the Archdiocese representative, Sean Rodriguez;
- b. Following these discussions, the decision has been made to accept new RFPs while working collaboratively with the Archdiocese going forward - the Archdiocese has a lot of experience in this area including financial planning, fundraising, and building development;
- c. Looking at different plans and courses of action that will give the teachers what they need and allow for growth;
- d. Anticipating at 5-10 year plan if a significant rebuild were to take place.
- e. Adam Jones stepping down from involvement in seismic committee.

6. Community Relations (AM)

- a. Fundraising committee planning an online silent auction;
- b. School to apply for gaming grant in the summer - these are funds that the PEC cannot direct.
- c. **Motion passed:** Approval to provide Tax Receipt if proof of purchase is provided, and three hours of volunteer credits for every 100 dollar in value of donation.

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- i. GO moved, AK seconded.

7. School Rep (KJ)

- a. Student council selling friendship bracelets;
- b. Looking at a lake trip for grades 5-7,
- c. Considering alternatives for students missing the Quebec Trip.

E. Items for Discussion

1. Safety Plan

- a. **Motion passed:** New safety plan approved;
 - i. BD moved; AM seconded.

2. Tuition

- a. PEC discussed proposed tuition fee schedule, representing an approximately 6% increase, to account for an increase in teacher salaries and CISVA fees.
- b. **Motion passed:** to adopted new tuition fee schedule
 - i. GO moved, BD Seconded

3. Fundraiser – PP hours & Gift ask from families

- a. Discussed earlier

4. PEC Renominations and Elections

- a. HL and AM up to reelection
- b. Everyone else is on a two year term
- c. If there are vacancies, the PEC will set up a nominations committee.

Meeting adjourned at approximately 8:30 pm.