

BLESSED SACRAMENT PARENT EDUCATION COMMITTEE

MINUTES OF MEETING held on Wednesday May 26, 2021 at 6:30pm

Present:

1. Sean Greenhalgh (“SG”)
 2. Alaine Maxwell (“AM”)
 3. Gabriela Oteiza (“GO”)
 4. Brian Duong (“BD”)
 5. Alex Kurnicki (“AK”)
 6. Reine Mykyte (“RM”)
 7. Kathy Johnson (“KJ”)
 8. Fr. Miguel Segura (“MS”)
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A. Opening Prayer (MS)

B. Adoption of the Agenda

1. AK moved, GO seconded

C. Approval of Minutes of the February 2021 meeting

1. AK moved, HL seconded

D. Updates

1. Pastor (MS)

- a. Waiting for update from diocese for indoor service
- b. Confirmations completed in 2 weeks (Grade 7)
- c. In June, starting first communion June 2 @ 3pm (Grade 2)
- d. Cancelling St Jean Baptiste celebration due to covid

2. Principal’s Report (RM)

- a. Additional principal comments: have had some families in covid isolation but no transmission in the school; feedback from parents is that during isolation they feel the kids were connected to their class and the school

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- b. Collaboration with the church on sacraments has been wonderful; and would like to continue this
3. Chair (SG) - none
4. Finance (GO)
 - a. - Both revenues and expenses are coming in under budget
 - b. - Tracking to have small surplus ~80K by end of year
5. Community Relations (AM)
 - a. Volunteer opportunity for playground cleaning
 - b. Update of Parents Handbook with photos of primary girls/boys
6. School Rep (KJ)
 - a. Class photos completed
 - b. Grade 7 retreat Loon Lake day trip a success

E. Items for Discussion

1. Preliminary Budget Discussion
 - - Due Friday, May 28th
 - - No major changes to budget other than slight increase in tuition
 - - Seismic not included in budget; land/building capital are part of the church
 - - Fundraising revenues are not included in budget
 - - Miscellaneous income is fundraising and donations; need to clarify with Tien
 - - More EAs in 2021-2022 budget to account for EAs hired as additional support during 2020-2021 school year
 - - **Approval:** moved AM, Seconded BD
2. Seismic Update
 - Submitted all info to Chris Ufford at the Archdiocese who will compile all the info and we
 - will have a meeting in the next couple weeks to discuss fundraising potential of the school
 - Interviewed 2 architect firms
 - Studiohub hired as architect for seismic upgrade and master plan
 - Fast + Epp hired for structural engineer

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Next meeting Wednesday June 23rd , 6:30pm