

BLESSED SACRAMENT PARENT EDUCATION COMMITTEE

MINUTES OF MEETING held on Thursday October 28, 2021 at 5:30pm

Present:

1. Sean Greenhalgh (“SG”)
 2. Reine Mykyte (“RM”)
 3. Fr. Miguel Segura (“MS”)
 4. Ami Sanyal (“AS”)
 5. Elaine Maxwell (“AM”)
 6. Alex Kurnicki (“AK”)
 7. Gabriela Oteiza (“GO”)
 8. Brian Duong (“BD”)
 9. Mme Domingos
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A. Opening Prayer (MS)

B. Adoption of the Agenda

1. AK moved, AS seconded

C. Approval of Minutes of the August 2021 meeting

1. AS moved, AM seconded

D. Updates

1. Pastor (MS)
 - a. Waiting for vacation approval
2. Principal’s Report (RM)
 - a. See written report;
 - b. Looking for play/skits for the school;
 - c. Sports are back and doing well;
 - d. Last pro-D day consisted of BC training on inclusion, music and French.
3. Chair (SG)

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- a. Attendance at CISVA Education Committee Leadership Conference on October 23, 2021, focusing on importance of finances and CISVA support
4. Finance (GO)
 - a. YTD to be sent around
 - b. Budget challenges due to the reduction in students and estimated reduction in grant per student.
 5. Building and Infrastructure (SG and AK)
 - a. Met with Studio Hub to discuss options for (a) seismic upgrade (b) hybrid with additional upgrades and rooms; and (c) new master plan
 - b. Approved costing for the seismic with hybrid option - Smith Brothers to do the costing - it will be a rough cost estimate (class D) based on the studio hub's designs and drawings.
 6. Community Relations (AM)
 - a. Walkathon Discussed, assembly to announced we have met our fundraising goal
 7. School Rep (Mme Domingos)
 - a. Nothing to report outside the principal's report.
- E. Items for Discussion
1. Budget - approved subject to changes agreed upon by PEC, including taking out seismic (capital projects should not be in the budget) and fundraising from the budget.
 - a. AK motioned, BD seconded
 2. Class Parent Role - RM put forward a proposed document setting out the role. Approved by PEC
 - a. SM motioned, AK seconded
 3. Gymnasium Roof - Discussion deferred until more information comes in.

Meeting adjourned at approximately 7:10 pm, next meeting Thursday November 25, 2021 at 5:00pm