

ESS Parish Education Committee Meeting
May 7, 2018
5:00pm

Attendees: Fr. Miguel Segura, Cathie Obendorf, Ana-Maria Hobrough, Kirsten Kurnicki, Adam James, Jenny Boivin, Kamila Arroyo, Sean Greenhlagh

Guests: Kathy Johnson, Jasmine Wilde, Anabella Barros

Fr. Miguel opened the meeting with a prayer.

STANDING ITEMS

Adoption of Agenda

Kirsten moved to approve the agenda. Jenny seconded it. Approved.

Approval of Minutes

March 18, 2018: moved 'principal committee' into regular minutes without a motion.
Kirsten moved to approve the March 18, 2018 minutes as amended. Kamila seconded it. Approved.

QUEBEC TRIP – Kathy Johnson

Kathy Jonson provided a report of the Quebec trip and presented options for next year/s trip. Attached

Jenny moved to table the discussion of the Quebec Trip and finances to the in-camera meeting. Kirsten seconded it. Approved.

UPDATES

PRINCIPAL'S REPORT

The principals provided a report, highlights included:

- Marion and Cathie working on student guidelines and family handbook (part of the students' planner)
- Outdoor education: Loon Lake meeting occurred with gr. 5 families, and new families from gr. 6

- School hosted a meeting, *Sexuality and Your Child* (a CISVA mandate)
- Reviewed and discussed parent survey with teachers; planning forward
- Calendar for 2018/19 coming next month
- Students usually order individual supplies; by Wednesday *Creative Children* will have September order forms ready
- ES Audit: the Ministry of Education will verify enrollment of kids in schools who are funded by May 15th
- Considering revamping the yearbook. Yearbook closing date was yesterday which means that the material in a yearbook is only until the end of April.
- *Kindergarten Wine and Cheese* will be on Wednesday, June 13th at 7pm and hosted by the PEC

Action items arising:

Action: Floor polisher is being held in Richmond, Adam to get the machine into ESS

Action: Cathie to secure quotes to add the ability to unlock the entrance door from playground from the office

Action: Contact the yearbook coordinator to investigate the possibility of a format and schedule that allows for the complete school year in one book distributed at a later date

CHAIR UPDATE

Received approval of adjusted election dates from CISVA

TREASURER/FINAICAL REPORT

No report due to timing of financial statements

Action: Marion to circulate final number breakdown for students in each tuition category to facilitate budget process.

BUILDING & INFRASTRUCTURE REPORT

- Started to put together a depreciation report structured by building for current and future items

PASTOR'S REPORT

- 1st Communion coming up on Corpus Christi June 3rd at 3pm;
- Confirmation on Pentecost, May 20th. Around 45 kids, gr. 6 and 7, presided by Archbishop Miller
- This week Fr. Miguel was sick and unable to visit the schools

ITEMS FOR DISCUSSION

Emergency Preparedness – Marian is working with parent volunteers to update processes, manual and equipment. A number of fire, earthquake and lock down drills will be completed before the end of the school year.

Parents Meeting, April 26th

Positive feedback, especially on the transparency of the budget

Action: Book location for next parent meeting will on June 18th at 6:30

Update – Parent Participation

Jenny will be the interim PP Coordinator

The cutoff date for parents to do hours: day after sports day

Need to review status of invoices from last year

School Orientation

Inventory of events and programs unique to ESS under development – Jenny is leading.

Peer 2 Peer fundraising platform for Walkathon

Adam moved for AM to talk request that Blessed Sacrament Parish supports implementation Canada Helps as the web-based donation platform for the 2018 Walkathon. Kamila seconded it. Approved.

Action: AM will follow up with Fr. Miguel / the parish to follow up on this.

ITEMS FOR DECISION

1. **2018/19 School based fundraising for other charities moved to in-camera**
2. **Summer maintenance and asbestos assessment – memo attached**

Adam moved to put aside 2.5k to pay for asbestos exposure that is being coordinated by CISVA and as required by Worksafe BC. Kirsten seconded it. Approved.

Next meeting: Wednesday, June 13th

Meeting closed: 6:17 PM