

**PARISH EDUCATION COMMITTEE (“PEC”)**  
MINUTES OF A MEETING held on September 26, 2018 at 5:00 pm

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Present: Fr. Miguel Segura (“MS”)  
Ana-Maria Hobrough (“AM”)  
Marian McDermott (“MM”)  
Sean Greenhalgh (“SG”)  
Adam James (“AJ”)  
Kirsten Kurnicki (“KK”)

Absent: Karen Carteri (“KC”)  
Catherine Obendorf (“CO”)

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AJ delayed so Adoption of Agenda and Minutes postponed.

1. Updates:

- a. Pastor (MS)
  - i. Confirmation/First Communion Classes begin September 29
  - ii. Simon, a seminarian, has arrived
- b. Principal (MM)
  - i. Reviewing scope and cost of garbage and recycling collection for the school
  - ii. Principals are looking for contractor or volunteer to take over the maintenance of garden boxes now that the contract with garden box educators is at an end
  - iii. After School Club is full –30 kids, going well
- c. Finance (SG)
  - i. Budget will be submitted to the PEC at October meeting
  - ii. Summer 2018 maintenance costs significantly lower than summer 2017
  - iii. Student enrollment at 209 affects block grant, tuition and fees collected

AJ arrives, quorum reached

2. Adoption of Agenda – KK, AJ

3. Approval of minutes of June meeting – AJ, KK
4. Approval of minutes of August meeting – AJ, KK
5. Updates (continued):
  - a. Chair (AM)
    - i. Update on fundraising for Grade 7 Quebec Trip – some parents raised concern about using walkathon funds for Quebec trip. We will stick to the plan that was presented to parents for this school year and revisit for next school year.
    - ii. Motion – Principals can make decisions about passive fundraising –  
KK (Motion), SG (Seconded)
  - b. Building & Maintenance (AJ)
    - i. Engineering report received regarding recommended seismic upgrades
    - ii. Grade 6 classroom floor tile needs to be repaired
6. Committee Reports (AM)
  - a. Search Committee – meeting at CISVA September 30, AM will provide update at next meeting

### **ITEMS FOR DISCUSSION**

7. Parent Night – November 1 at 6:30 with guest speaker Johnny Bevacqua, principal at Vancouver College. School budget will be shared at the meeting.
8. Motion to close meeting – KK (Motion), AJ (Seconded)

**MEETING ADJOURNED 6 PM**