

PARISH EDUCATION COMMITTEE (“PEC”)
MINUTES OF A MEETING held on May 30, 2019 at 6:30 pm

Present:

Ana-Maria Hobrough (“AH”)
Marian McDermott (“MM”)
Kristen Kurnicki (“KK”)
Sean Greenhalgh (“SG”)
Kathy Johnson (“KJ”)
Karen Carteri (“KC”)
Fr. Miguel Segura (“MS”)
Jarrett Morrison (“JM”)
Alaine Maxwell (“AM”)
Sasja Monahan (“SM”)

Phone: Adam James (“AJ”)

1. Adoption of Agenda
 - (a) KK motion, JM seconded
2. Minutes for Approval: April 25, 2019
 - (a) SG motion, AJ seconded
3. Updates
 - (a) Pastor (SG)
 - First Communion happening on Sunday
 - Festival of St. Jean Baptiste – June 22 from 10am to 4pm. This is the third year
 - (b) Principal (MM)
 - Hired one special education assistant
 - Looking for part-time teachers
 - Internet safety being reviewed and secured
 - Parent coaching and athletics spectators - MM to address concerns and complaints about parent behavior at sports events

- issue to be raised at September parent meeting and maybe through code of conduct acknowledgement when signing up for sports
 - June 12 – Kindergarten Wine & Cheese
 - Landscape maintenance needs to improve – will be looking at that
 - JM will speak to parent who is interested in helping with landscape/yard maintenance and clean up
 - Walkathon Committee had various proposals, many are excellent. Focus of Walkathon will be associated with school spirit and building community
 - Potential IT consultant, to be reviewed by new principal
- (c) Chair (AH)
- Going to CISVA with SG next week to explore creative fundraising options
- (d) Finance (SG)
- Draft budget ready to be submitted to CISVA
 - Allocation of surplus to be determined at next meeting
- (e) Building and Maintenance (AJ)
- Compiling list of summer jobs
4. Committee Reports
- (a) Strategic Planning (AH)
- Attached: Report setting out final parent and parish summary feedback
 - All references to BS or Blessed Sacrament were removed and replaced with Ecole St-Sacrement, since the mission is to be the Catholic French Immersion School of Choice
 - Motion to adopt Vision/Mission and Strategic Priorities. KK motion, SG seconded.
 - Implementation discussions to be had with new principal

- (b) Nominations (KC)
- Two new PEC members elected – two eligible nominees elected by acclamation
 - One more Pastor appointment to be determined by next meeting

ITEMS FOR DISCUSSION

5. 2019/2020 School Calendar – to be discussed at next meeting
6. Review and Approval of Draft Preliminary Budget (SG)
- Final budget due end of October 2019
 - This preliminary draft budget to be provided to CISVA by May 31, 2019
 - AH to request to pull out fundraising and related expenses because budget should be reflect what we have to do. SG fundraising and related expenses will be accounted for separately.
 - Motion to deliver draft preliminary budget to CISVA, KC motion, AH seconded
7. Quebec proposal (KJ)
- KJ review of options and recommendation to maintain *status quo* for 2019/2020, Grade 7 optional trip to Quebec
 - KK motion to accept KJ recommendation, AH seconded
8. PEC Transition (KC/AM)
- (a) KC – Sasja and Alaine have attended entire meeting and this meeting has served as the PEC transition meeting
- (b) AH – enormous thank you to JM and KK for their service on PEC

NEXT MEETING: June 26, 2019 at 5:30 pm

MEETING ADJOURNED at 8:30 pm