

## PARISH EDUCATION COMMITTEE (“PEC”)

MINUTES OF MEETING held on October 24, 2019 at 6:00 pm

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Present:

Fr. Miguel Segura (“MS”)  
Ana-Maria Hobrough (“AH”)  
Karen Carteri (“KC”)  
Sean Greenhalgh (“SG”)  
Alaine Maxwell (“AM”)  
Adam James (“AJ”)  
Reine Mykyte (“RM”)  
Sasja Monahan (“SM”)  
Kathy Johnson (“KJ”)

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1. Agenda – Fix typo in Agenda title - “Parish” Education Committee
2. Minutes of September 26, 2019 for approval – SG motion, AJ seconded
3. Updates
  - (a) Pastor (MS)
    - (i) 22 children for first communion
    - (ii) MS taking vacation soon
    - (iii) MS attended Saturday meeting at Vancouver Convention Centre about Evangelization
    - (iv) Mass for All Saints on Friday, November 1st
    - (v) Mass for All Souls on Saturday, November 2nd and the rest of the week
  - (b) Principal (RM)
    - (i) November will be focused on Saints
    - (ii) Getting close to \$30,000 raised from Walkathon
  - (c) Chair (AM)
    - (i) No report

- (d) Finance (SG)
    - (i) Balance Sheet and Income Statement from last period (attached)
      - Income Statement
        - We always start year at a loss because of summer expenditures with no income
        - Chancery Deposit Scholarship – Tien is looking into the intention/origin of the fund
  - (e) Building and Infrastructure (AJ)
    - (i) Drain tile will be drilled on October 25th and a scope will be inserted to try to observe drainage issues
    - (ii) A landscape architect is coming to provide suggestions for improving playground
    - (iii) Assessing snow removal service providers
    - (iv) Assessing various for deferred maintenance as we work toward seismic removal
  - (f) School Report (KM)
    - (i) Class Parent description will be circulated to class parents
4. Committees
- (a) Nominations (KC) – no report
  - (b) Seismic (AJ/AM) – no report
5. Technology Update (RM)
- (a) RM spoke to Classmates re scope and cost of services that could be provided, undertaking an inventory of all school hardware
  - (b) RM spoke to current contractor about upgrading our network
    - (i) Getting 10x better connectivity and WiFi
    - (ii) Added enhanced internet safety filtering
  - (c) Working on electronic communication improvement
6. Parent Meeting on November 14, 2019 (“AM”)

- (a) Agenda: Positive Behaviors Program and PEC business meeting (budget)
- (b) CISVA requires one parent session about sexuality and your child
  - (i) Explanation to be provided to parents re scope of in school program and supplemental programs available for parents
  - (ii) Meeting to be held January 16, 2020

#### **ITEMS FOR DECISION**

- 7. 2019 – 2020 Budget (SG) –
  - (a) SG presented and explained the budget and highlighted very few changes from the last draft presented to the PEC. Review and discussion of increases for pedagogical, resource and staff amounts.
    - (i) KC motion to approve budget, AM seconded
- 8. International Tuition Category (RM) –
  - (a) New Category 4 for international students
    - (i) SM motion to approve, SG seconded

#### **OTHER BUSINESS**

- 9. Installation of Closed Circuit Security cameras at Church (MS/RM)
  - (a) Many schools and churches have them
  - (b) Important to advise parents of location of cameras and place of storage of data before cameras activated

Next Meeting: November 28, 2019 at 6:00 pm

**MEETING ADJOURNED at 8:15 pm**