

PARISH EDUCATION COMMITTEE (“PEC”)

MINUTES OF MEETING held on January 30, 2020 at 6:00 pm

Present: Ana-Maria Hobrough (“AH”)
Karen Carteri (“KC”)
Adam James (“AJ”)
Reine Mykyte (“RM”)
Alaine Maxwell (“AC”) – left early
Sasja Monahan (“SM”)
Kathy Johnson (“KJ”)
Fr. Miguel Segura (“MS”)

Absent: Sean Greenhalgh (“SG”)

1. Adoption of Agenda – AC motion, SM seconded
2. Approval of Minutes – AC motion, AJ seconded
3. Updates
 - (a) Pastor (SG)
 - (i) Father Miguel just returned from Spain
 - (ii) Pastoral visit of seminarians coming up
 - (b) Principal (RM)
 - (i) Review with Christmas Festival with committee
 - (ii) General report of recent school activities
 - (iii) \$39,387.80 raised from walkathon
 - (c) Chair (AH)
 - (i) No report
 - (d) Finance (SG)
 - (i) SG will provide financials for review by email in the coming days with comments

- (e) Building and Infrastructure (AJ)
 - (i) Review of various work required and price estimates
 - (ii) Item of importance is drainage at front of school after rain stops
 - AJ to prioritize for next meeting
 - AH queried whether we need CISVA/parish approval of drainage improvement
 - AH motion to approve in principle the drainage maintenance project to max of \$34,000, to be done at spring break if possible. KC seconded.
- (f) School Rep (KJ)
 - (i) Quebec meeting on January 28, 2020 went well re: 2020-2021 trip
 - (ii) 2020 trip coming up

4. Committees

- (a) Seismic (AH) – review of RFP and next steps
 - (i) RFP – almost done
 - (ii) Reviewing fundraising opportunities
 - planning for grassroots fundraising events
 - SG looking at debentures
 - Principal relationship building
 - Meet with parents re: school fundraising committee and work toward plans/proposals
 - Prayer for the new school – request of MS to prepare

Items for Discussion

5. Christmas festival debrief (RM) – excellent event, things learned to improve next year
6. Review of maintenance prioritization (AJ) – see above
7. PEC planning day (AH summary)
 - (a) Review of 5 year plan
 - (b) KJ to develop proposed name for strategic plan and capital renewal
 - (c) MS to prepare prayer for renewal of school
8. Tuition for next year (AH)
 - (a) Summary prepared by SG, for consideration for next meeting

MEETING ADJOURNED at 8:00 pm.

Next Meeting: Thursday, February 27, 2020 at 6:00 pm