

PARISH EDUCATION COMMITTEE

MINUTES OF MEETING held on May 28, 2020 at 6:00 pm

Present:

1. Ana-Maria Hobrough (“AH”)
 2. Adam James (“AJ”)
 3. Alaine Maxwell (“AM”)
 4. Karen Carteri (“KC”)
 5. Kathy Johnson (“KJ”)
 6. Fr. Miguel Segura (“MS”)
 7. Reine Mykyte (“RM”)
 8. Sean Greenhalgh (“SG”)
 9. Sasja Monahan (“SM”)
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1. Adoption of Agenda
 - (a) RM – Add Review and Approval of Sick Policy to agenda
 - (i) AH – confirm added as last item
 - (b) Motion to adopt agenda with amendment – AM motion, SG seconded
2. Minutes from April meeting
 - (a) SM motion to adopt, AH seconded
3. Updates
 - (a) Pastor (SG)
 - (i) Masses starting Saturday, May 30, 2020 with reservations required. Also Sunday masses
 - (ii) Limit of 25 people based on size and capacity
 - (iii) No decisions yet on sacraments
 - (b) Principal (RM)
 - (i) Highlights are that pandemic has shown that ESS is not the building, but a community
 - (ii) About 50% of students returning in most grades, but still evolving

- (iii) Extensive return to school planning undertaken, RM description of pandemic return to school plan
 - AH proposes that PEC should move to support admin in its plan – SM motion, AM seconded
- (iv) AM – Parking inquiries in progress of City of Vancouver to allow parents to stop for up to 15 minutes in front of school where it otherwise prohibits parking 8am to 5pm school days
- (c) Chair (AH)
 - (i) Working with RM on plans – very impressive and difficult work
 - (ii) Letter to parents about parent participation gave rise to one question about activities that did not go ahead
 - We should reinforce that families who replied or signed up to volunteer for such events should record those hours
- (d) Finances (SG)
 - (i) Revenues are down as predicted
 - Still collected about \$5300 more than budgeted, largely because of COVID wage subsidy
 - (ii) Lots of variable costs did not occur, but also bought several new chromebooks
 - Overall \$23,000 below budget
 - (iii) Surplus of \$28,000
 - (iv) We are projecting \$245,000 surplus for end of year
- (e) Building & Infrastructure (AJ)
 - (i) Drainage and foundation work required some adjustments and permitting
 - Still pressing for permit and then 3 days thereafter work will commence
- (f) School Rep (KJ)
 - (i) Planning days used to prepare rooms for return of students
 - (ii) Zoom Lake was a big success
 - (iii) Farewell preparations ongoing

4. No committee reports
5. Preliminary Budget – presented by SG
 - (a) RM – does budget allow sufficient additional cleaning; SG – will look at that
 - (b) AH – we need to explain surplus and plan for spending
 - KC – what is an appropriate surplus in this environment?
 - SG likely about 60K to 299K
 - (c) SG motion to approve preliminary budget – AM seconded
6. AH discussion about what to do about activity fees and pizza day money – presented by AH
 - (a) Administration costs and effort may not be worth it
 - (b) AM motion that pizza money be returned if family requests, but activity fees will be reimbursed, still to be allocated for future activities. KC Seconded
7. RM question about bringing hot water into classroom
 - (a) AJ – hot water would have cost of about \$12,000, not recommending it this year
 - (b) Not recommending this year
8. Parent Participation – AH proposal that requests to waive parent participation be considered by tuition assistance aid committee (AH, SG, RM, MS). KC Motion, SG Seconded
9. New item – Sick leave policy drafted by CISVA
 - (a) RM presented draft policy regarding screening provisions to be created by school. Discussion about how parents will be responsible for screening for symptoms before entering school, which will be confirmed by parent declaration.
 - (b) KC motion that parents will be responsible for screening for symptoms of Covid-19 before child is sent to school each day, which will be confirmed by Parent declaration, AH seconded

MEETING ADJOURNED

Next Meeting: Monday, June 22, 2020 at 6pm