

BLESSED SACRAMENT PARENT EDUCATION COMMITTEE



MINUTES OF MEETING held on Thursday March 25, 2021 at 5:30pm

Present:

1. Sean Greenhalgh ("SG")
 2. Alaine Maxwell ("AM")
 3. Gabriela Oteiza ("GO")
 4. Brian Duong ("BD")
 5. Alex Kurnicki ("AK")
 6. Helene Leone ("HL")
 7. Ami Sanyal ("AS")
 8. Fr. Miguel Segura ("MS")
 9. Reine Mykyte ("RM")
 10. Kathy Johnson ("KJ")
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A. Opening Prayer (MS)

B. Adoption of the Agenda

1. AK moved, AM seconded

C. Approval of Minutes of the February 2021 meeting

1. AS moved, AK seconded

D. Updates

1. Pastor (MS)

- a. Drive in Masses have started, and will seek to accommodate the Easter variance.
- b. Motion: PEC authorizes volunteer hours to be applied to masses during Holy Week. AM moved, BD Seconded.

2. Principal's Report (RM)

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- a. ESS making offers to those on the waitlist
- b. Prior to spring break, fire inspectors came to ESS and made some recommendations. The fire panel in the gym needed to be replaced. Appear to have a potential new arrangement with Arpel to manage and monitor.
- c. RM will consider the maintenance tasks that need to be dealt with over the summer that can be discussed in the May or June meeting.
- d. RM has access to the google online account.
- e. RM finished a significant Ministry survey.
- f. Very satisfied with the fundraising items and the work done by the fundraising team.

3. Chair (SG)

- a. SG has created a google folder with a flow chart for RFPs.
- b. ESS now has access to \$10,000 marketing dollars from Google, thanks to AS and MS.

4. Finance (GO)

- a. Financials are on track.
- b. The additional expenses for special ed were due to a lag in billing by the Service Provider for speech language pathology.
- c. Can anticipate additional covid funding to reflect actual enrollment.

5. Building and Infrastructure (HL)

- a. Have had another productive discussion with the Archdiocese representative, Sean Rodriguez;
- b. Archbishop has approved a proposal to move forward;
- c. RFP is available, next step is to get the architectural proposals
- d. Considering seismic upgrades versus a new building, but we do not have an option of doing nothing while waiting to build a new building.
- e. Next steps:
 - i. Need to determine how much fundraising is possible to determine financial capacity and what to do next;
 - ii. Hire a construction manager;

6. Community Relations (AM)

- a. No updates from the parent advisory group

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b. Preparing for an auction.

7. School Rep (KJ)

a. Foundational school assessments done for grade 7 to be marked and submitted to Ministry;

E. Items for Discussion

1. April 21 Parents Meeting

a. There will be parent participation hours for attendance, topics will include human growth and development, update on financials, auction.

Meeting adjourned at approximately 7:10 pm, next meeting April 29, 2021