

# BLESSED SACRAMENT PARENT EDUCATION COMMITTEE

GENERAL MEETING: 6:30 PM / Wednesday August 25, 2021

## Present:

Fr. Miguels Segura

Reine Mykyte

Sean Greenhalgh

Alaine Maxwell (call-in)

Alex Kurnicki

Gabriela Oteiza

Brian Duong

Call to order: 6:25 pm by Sean

1. Adoption of the Agenda – moved by Alex, 2<sup>nd</sup> by Reine
2. Approval of Minutes: Wednesday June 23, 2021 - moved by Gabriela, 2<sup>nd</sup> by Alex
3. Updates:
  - a. Pastor – plan is to keep mass and sacraments as “typical” as possible
  - b. Principal – see attachment. Headcount for 21-22 at 200 students (with 1 or 2 unconfirmed). 13 new families in Kindergarten, 5 new families in other classes. Staffing will be down from preliminary staffing list by 0.8 EAs due to one leaving. Gaming grant application approved, \$20 per student. Exact amount to be determined.
  - c. Chair – this is Sean’s 2<sup>nd</sup> year of final term on PEC, will need to recruit a new chair for 22-23 school year
  - d. Finance – unaudited results confirm deficit approximately \$40K greater than budgeted, \$150K total deficit; will circulate unaudited financial summary shortly
  - e. Community Relations – Walkathon set for Oct. 15<sup>th</sup> with kick-off event Sep. 10<sup>th</sup>. Sep. 17<sup>th</sup> is Parent Welcome meeting at 6:00pm.
  - f. School Representative – no update, representative not present.
  - g. Building & Infrastructure – seismic update:
    - i. Meeting today with Engineer for options for seismic. Gym is medium risk and school is high risk (for comparison – VSB is not doing any upgrades for buildings below high risk).  
Phase 1: drill main walls vertically for rebar & mortar.  
Phase 2: improve rigidity by adding ¾” plywood on roof and replacing roof.  
Costs to come.
    - ii. StudioHub (architects) – school reconstruction. Consider dual stream, 16 classrooms. Report to come.
    - iii. Budget \$40K for seismic consulting for 21-22 school year.
    - iv. No Church Balance Sheet funds available for seismic? – some confusion between what Shelly says vs. what others say, need to confirm.

## Items for Discussion and/or Decision

4. External chat guidelines – covered under CISVA policy 4.12 and also under PIPA. School can’t share parent info with other parents.
  - a. **Motion:** School will forward Class Parent’s info to other parents and ask them to contact class parent to be added to external chats/groups. Moved by Gabriela, 2<sup>nd</sup> by Alex.  
No more phone tree – all communication is from office.

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5. PEC Welcome & Meet the Teacher – Sept 17 **Post-meeting UPDATE: Moved to Sep. 16<sup>th</sup>.**
6. COVID Plan – Reine will update the letter and send out for review before circulating to families.

### **Additional items**

1. PEC Elections – Brian Duong, Sean Greenalgh and Gabriela Oteiza to be nominations committee for 21-22. Alaine (Community Relations) and Helene (Building & Infrastructure) are up for re-election.

### **Meeting Close**

**Next PEC Meeting: Thursday, September 23<sup>rd</sup> at 5:00 pm.**