

**ESS Parish Education Committee Meeting**  
**June 13, 2018**  
**5:00pm**

**Attendees:** Fr. Miguel Segura, Cathie Obendorf, Ana-Maria Hobrough, Kirsten Kurnicki, Adam James, Jenny Boivin, Kamila Arroyo, Sean Greenhlagh

**Guests:** Jasmine Wilde, Mark Aleong

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Fr. Miguel opened the meeting with a prayer.

## **STANDING ITEMS**

### **Adoption of Agenda**

Amendments made to the agenda – PEC meeting days added.

*Kirsten moved to approve the amended agenda. Jenny seconded it. Approved.*

### **Approval of Minutes**

*Sean moved to approve the May 7, 2018 minutes. Kamila seconded it. Approved.*

### **Nominating Committee Report**

Proposal for the new committee:

Chair – Ana-Maria Hobrough  
Vice Chair – Kirsten Kurnicki  
Secretary – Karen Kateri  
Treasurer – Sean Greenhlagh  
Maintenance – Adam James  
Member / Parent Participation Leader – Jenny Boivin  
Delegate to CISVA – Ana-Maria Hobrough

*Kirsten moved to accept the committee as proposed. Jenny seconded it. Approved.*

## UPDATES

### PASTOR

- First Communion and Confirmation are done
- Confirmation will be for grade seven students only. Preparation classes for Confirmation and First Communion will continue on Saturdays
- A review and revision of parish categories and subsidy for out-of-parish students needs to be done in September/October – will look at other schools as example
- A month ago, Adam and Fr. Miguel visited the house on the property of the school: the church will look into ideas of what to do with the house

### PRINCIPAL

The principals provided a report, highlights included:

- Looking forward to moving ahead on the ASC for next year
- Special education challenge for next year – 2 less funded students (budget to be revised)
- Conducted meetings with parents of IEP students
- Working on final details for calendar
- New report on student progress in term 3 of report card
- Teacher evaluations and updating contracts
- ES audit completed with 217.5 our audited number – exactly what we had records for

### CHAIR

- Registered members for CISVA training
- A *thank-you* to Kamila who's leaving the PEC

### FINANCE

- Total deficit much lower than to principals' control over overall spending
- Working on the end of the year audit

### BUILDING & INFRASTRUCTURE

- Finalizing the issue with the scrubber/polisher
- Working with and supervising parent volunteers to paint outside in the first week of July
- Gym: repainting interior; getting quotes for platform lift; getting quotes for boys' washroom partition wall
- Getting quote to cut branches from one tree in the front and looking at trees planted too close to the wall to avoid future problems

Action: Adam to put out a schedule for all the work to be done over the summer

## ITEMS FOR DISCUSSION

### Parent's Meeting Review – Monday

No amendments were made to the agenda for Monday.

### Parent Participation

- Parent Participation begins July 1<sup>st</sup> – June 30<sup>th</sup>
- Discussed the concept of item donations in exchange for parent participation hours

Action: Jenny to work with Marian to come up with a recommendation for donations for parent participation hours then communicate the decision to parents.

- New parent participation platform: \$60/mo, possibility to have it up for August 1<sup>st</sup>

Proposed sub-committee: Marian and/or Cathie, Anabella, and Jenny to meet with Deo Santos to discuss new platform.

Jenny moved to approve this new Parent Participation Platform, up to \$100/mo for operations, and to authorize Jenny and Cathie to monitor and work on the platform. Adam seconded it. Approved.

### After School Care (ASC)

Recommendation to:

- Move from spontaneous sign-up to something more systematic due to staffing problems
- Implement structured time (ie. Supervised homework followed by art/play time)
- Look at cost (in camera)

Cathie proposes to launch a full time program with minimum 15 full-time kids (with possibility of sharing), with no service on half-days, and paid in advance (with prorated months and holidays).

Kamila moved to support the principals in this decision. Kirsten seconded it. Approved.

### 2019 Quebec Trip

Adam moved to support Mlle Johnson's recommendations for the Quebec Trip 2018/19, with a clause. Jenny seconded it. Approved.

## **Application of fundraising proceeds for 2018-2019**

Adam moved to adopt the recommended 20% (Quebec Trip), 30% (unrestricted fund), 50% (academic school enhancement) option for this fiscal year. Kirsten seconded it. Approved.

## **Walkathon**

Marion is working with Stephanie Burns on Walkathon 2018/19; proposed clarity on the timeline (with reference to details in Marian's email).

Sean moved to proceed with Walkathon as recommended by Marion. Jenny seconded it. Approved.

## **PEC Meeting Dates**

Meeting days for next year will be on the 2<sup>nd</sup> Wednesday of each month.

## **Meeting Close**

Kirsten moved to close the general meeting. Sean seconded it. Approved.

**Next meeting:** TBD via email – a summertime meeting at Ana-Maria's house

**Meeting closed: 6:15 PM**